

Ventura Homeless Prevention Subcommittee  
Agenda for June 24, 2009  
4:00 p.m. Supervisor Bennett's Offices

**In Attendance:** Paul Bramson, Cindy Cantle, Shelli Locklear, Ericka Manrique, Steven Meyer and Debora Schreiber

**Prevention Fund Update Way – Must be verified by United Way**

Beginning Balance	\$	17,797.59	(need conf. from UWVC)
Donations rec'd during June	\$	<u>857.00</u>	
Subtotal	\$	18,654.59	
Allocations in June	\$	<u>5,852.00</u>	(through 6/24)
Current Balance (Approx)	\$	13,072.59	(Will need to verify after UWVC report received.)

**Discussion of how to better facilitate the receipt of checks to landlords.**

- Problems past couple of months with landlords not receiving checks; the checks needing to be cancelled and then reissued. The biggest problem is UWVC trying to reissue the checks on short notice – due to their check writing schedule.
- Should the checks be picked up by agency?
- Should we use a form...see attached... and make sure we set appropriate expectations?

- ✓ **It was agreed to send a letter to all landlords once an allocation is approved that will include how much, for whom, what day the check will be issued, to allow 5 business days for receipt and who the contact is – the case manager.**

**Update from Salvation Army regarding June services:** June 1-24, 2009 -- 8 families and 1 single female were assisted. Total amount \$5,852. Total number assisted to maintain housing is 28.

**To date, the total number of households assisted since June '07 is 84.** Over 178 individuals have been able to maintain their homes with these funds.

**Notecard Fundraising Project:**

The group worked together to determine what should be written about the VHPF on the back of the cards.

Paul Bramson secured a donation from Re/Max for printing the note cards. Paul, Debora and Steve met Thursday morning to work out details, have images made as appropriate and are on track to have note cards available for July 4 Street Fair.

**Fundraising:**

- **Discussion of more aggressive fundraising effort:** - Postponed until next month.

**Catholic Charities will administer the VHPF in July.**

**Next Meeting Date on the 4th Wednesday, July 22nd at 4pm at Supervisor Bennett's office.**